

Town of Estancia
Regular Meeting of the Board of Trustees

Monday, November 17, 2025 6:15pm

Municipal Building, 513 Williams Avenue, Estancia, NM 87016

Minutes

Join Zoom Meeting

<https://us06web.zoom.us/j/83569682004?pwd=TjEPuccZQxdjITQH4LTxV2ScL2ahaT.1>

Meeting ID: 835 6968 2004

Passcode: 020665

Invocation and Pledge of Allegiance

The meeting was called to order at 6:15pm and Roll Call was taken:

Trustee May – Present

Trustee Lovato – Present

Trustee Sanchez – Present

Trustee Hall - Present

Mayor Dial – Present

1.0 Approval/Disapproval of Agenda – Action Item

Clerk Jones requested that Agenda item #3 also include Discussion/Approval of the November 3, 2025 Public Hearing minutes and Mayor Dial requested that agenda items #10 and #11 be removed.

ACTION TAKEN: Trustee Hall made a motion to approve the November 17, 2025 with the amendments as requested above. Trustee May seconded the motion. All in favor. **MOTION CARRIED**

2.0 Discussion/Approval of the November 3, 2025 Regular Meeting Minutes and the Public Hearing Meeting Minutes-

ACTION TAKEN: Trustee May made a motion to approve the November 3, 2025 Regular Meeting and Public Hearing Minutes as written. Trustee Sanchez seconded the motion. All in favor. **MOTION CARRIED**

3.0 Discussion/Approval of the November 17, 2025 Bill List – Action Item

ACTION TAKEN: Trustee Hall made a motion to approve the November 17, 2025 Bill List. Trustee Sanchez seconded the motion. All in favor. **MOTION CARRIED**

4.0 Swearing In of Officer Juan Jojola and Officer Shawn Vigil – Chief Carter

Clerk Jones had the honor of officially swearing in Officer Jojola and Officer Vigil.

Public Comment –Chief Carter informed the Board that he has successfully negotiated a lease agreement with Mr. Murphy for the parking lot behind the new PD building for \$100.00 per month. Formal approval of the lease will be on the next regular meeting agenda.

Old Business

5.0 Resolution to amend Cannabis portion of Town Ordinance 01-2020- Action Item, Roll Call Vote

ACTION TAKEN: Trustee Lovato made a motion to TABLE this item until the next regular meeting. Trustee Sanchez seconded the motion. Roll Call Vote: Trustee May – ABSTAINED, Trustee Lovato – Yes, Trustee Sanchez – Yes, Trustee Hall – Yes. **MOTION CARRIED, ITEM TABLED**

New Business

6.0 Presentation from the Mid-Region Council of Government- Information Only

Ms. Bianca Borg, the Regional Planning Program Manager from the MRCOG gave a presentation about the Mid-Region Planning Program. Ms. Borg outlined several of the services that the MRCOG provides: workshops and trainings, Ordinance revision, Comprehensive plans, Mapping, Grant research, data gathering and fiscal agent services, for example. She talked about the GRO fund as a funding option for the town, as well as Capacity Grants. The presentation was very informative, and we will be looking forward to taking advantage of the various services that the MRCOG can provide. **NO ACTION, INFORMATION ONLY**

7.0 Presentation of the 1st qtr qtrly report- Clerk/Treasurer Jones – Information Only
Clerk Jones presented the attached 1st qtr LGBMS recap:

Quarterly Reporting Recap - FY2026 Q1M3 - Estancia (Town) - Analyst - Printed from LGBMS on 2025-11-17 11:17:39

State of New Mexico Local Government Budget Management System (LGBMS)
Report Recap - Estancia (Town) - FY2026 Q1
Printed from LGBMS on 2025-11-17 11:17:39

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Adjustments	Balance	Reserve	Adjusted Balance
11000 General Operating Fund	2,532,671.70	0.00	625,406.78	0.00	958,974.05	0.00	2,199,104.43	79,914.50	2,119,189.93
20100 Corrections	16,011.00	0.00	0.00	0.00	0.00	0.00	16,011.00	0.00	16,011.00
20600 Emergency Medical Services	74,180.68	0.00	127,242.00	0.00	14,637.63	0.00	186,785.05	0.00	186,785.05
20900 Fire Protection	271,311.14	0.00	67,473.00	0.00	283,574.61	0.00	55,209.53	0.00	55,209.53
21100 Law Enforcement Protection	0.00	0.00	104,000.00	0.00	29,360.25	0.00	74,639.75	0.00	74,639.75
21600 Municipal Street	588,559.13	0.00	119,797.07	0.00	12,107.81	0.00	696,248.39	0.00	696,248.39
22300 DWI Fund	298.00	0.00	0.00	0.00	0.00	0.00	298.00	0.00	298.00
26000 Cannabis Regulation Act	4,833.89	0.00	0.00	0.00	0.00	0.00	4,833.89	0.00	4,833.89
26900 Other Special Revenue	43,249.41	0.00	0.00	0.00	0.00	0.00	43,249.41	0.00	43,249.41
30300 State Legislative Appropriation Project	18,887.00	0.00	608,375.71	0.00	14,589.55	0.00	612,673.16	0.00	612,673.16
40400 NMFA Loan Debt Service	5,325.00	0.00	0.00	0.00	0.00	0.00	5,325.00	0.00	5,325.00
50100 Water Enterprise	115,027.90	0.00	40,170.44	0.00	116,288.05	0.00	38,910.29	0.00	38,910.29
50200 Solid Waste Enterprise	107,899.97	0.00	24,932.27	0.00	121,935.17	0.00	10,897.07	0.00	10,897.07
50300 Wastewater/Sewer Enterprise	118,140.86	0.00	14,246.39	0.00	93,819.09	0.00	38,568.16	0.00	38,568.16
70100 Meter Deposits	57,266.36	0.00	1,076.45	0.00	0.00	0.00	58,342.81	0.00	58,342.81
79900 Other Trust & Agency	188,923.00	1,002,865.00	0.00	0.00	0.00	0.00	1,191,788.00	0.00	1,191,788.00
Totals	4,142,686.04	1,002,865.00	1,732,720.11	0.00	1,646,286.21	0.00	5,232,883.94	79,914.50	5,162,969.44

She informed the Board that, while revenues were greater than expenditures in the 1st qtr, she is very concerned about the enterprise fund revenues; they are significantly lower than they were at this same time two years ago. She and her staff will conduct an audit of next months water utility bills to confirm accuracy. With new meters and new financial software, the decrease in revenue is hard to explain. She will report her findings. **NO ACTION, INFORMATION ONLY**

8.0 Approval of Resolution 2025.41 Budget Transfer – Action Item, Roll Call Vote
ACTION TAKEN: Trustee Hall made a motion to approve Resolution 2025.41 Budget Transfer. Trustee Lovato seconded the motion. Roll Call Vote: Trustee May – Yes, Trustee Lovato – Yes, Trustee Sanchez – Yes, Trustee Hall – Yes. **MOTION CARRIED**

9.0 Mayor/Council:

Trustee Hall thanked Mayor Dial for his service to the Town. He said he was very glad that Trustee Lovato, Trustee May, and Trustee Sanchez will still be on the Board. He said he is sure that the Town will continue in a good direction. He said he has enjoyed working with everyone on the Board.

Trustee May informed the Board that she attended the Infrastructure Finance Conference last week; she learned about CDBG grants and learned more about what Ms. Borg was saying tonight. She met with Bianca and she will be trying to get an economic development plan going for our main street, so that we can try to bring some businesses back.

Trustee Lovato shared a citizen complaint about a huge pothole on the corner of Joseph and Hwy41. Mayor Dial will tell Public Works.

Trustee Sanchez said that he think everything's running smooth so far, so we will just take one step at a time and see what the next journey holds.

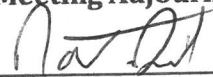
Mayor Dial told the Board that he will be meeting with the Army Corp of Engineers next week to talk about Flood Mitigation. He said it would be good to start developing town owned properties. A new heater has been installed at the MVD and the gate at the airport will be repaired soon.

- 10.0 Executive Session – As Per Motion and Roll Call Vote- Pursuant to NMSA 1978- 10-15-1 Section (H) (8) Discussion of the purchase, acquisition, or disposal of real property or water rights. **NO ACTION**
- 11.0 Action on Executive Session Item- Possible Action **NO ACTION**

Adjournment –

ACTION TAKEN: Trustee Hall made a motion to adjourn the meeting. Trustee May seconded the motion. All in favor. **MOTION CARRIED**

The Meeting Adjourned at 7:24 pm.

Approved: 
Mayor Nathan Dial

Date: 12/01/2025

Attest: 
Clerk/Treasurer Michelle Jones

Date: 12/01/2025